



## KNIGHTDALE TOWN COUNCIL MINUTES

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950 Steeple Square Court, Knightdale, North Carolina 27545

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**August 3, 2015**

The Knightdale Town Council met at 7:00 p.m. at Knightdale Town Hall, 950 Steeple Square Court, Knightdale, North Carolina.

**PRESENT:** Mayor Russell Killen, Mayor Pro Tem Mike Chalk, Councilors Dustin Tripp and Randy Young.

**ABSENT:** Councilors James Roberson and Mark Swan.

**Staff Members Present:** Clyde Holt, Town Attorney; Seth Lawless, Town Manager; Whitney Ledford, Town Clerk; Suzanne Yeatts, Administrative Services Director; Fred Boone, Public Works Director; Brian Bowman, Communications Director; Jason Brown, Senior Planner; Jennifer Currin, Senior Planner; Keith Archambault, IT Administrator; Doug Crough, Police Officer.

Meeting called to order by Mayor Killen at 7:00 p.m.

### WELCOME

Welcome by Mayor Killen.

### INVOCATION

Invocation by Councilor Young.

### ITEM I. ADOPTION OF AGENDA

**...Motion by Councilor Young to adopt the agenda. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.**

### ITEM II. APPROVAL OF MINUTES

**...Motion by Mayor Pro Tem Chalk to approve the minutes of February 2, 2015, February 7, 2015, March 2, 2015, and April 6, 2015. Motion seconded by Councilor Tripp and carried unanimously.**

### ITEM III. PRESENTATIONS, RECOGNITIONS, AWARDS

None at this time.

ITEM IV. PUBLIC

**Anyone may speak on an issue not included on tonight's agenda. If you anticipate speaking during tonight's meeting, please print your name and address on the form at the entry table. You must speak from the podium to assure accurate record. Before speaking, please state your name and address.**

A. Open to the Public  
No one approached.

B. Report on Citizen Inquiries  
Nothing at this time.

ITEM V. CONSENT AGENDA

A. Fee Schedule Amendment

**Adopt Fee Schedule Amendment effective July 1, 2015.**

**...Motion by Councilor Young to adopt the Consent Agenda. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.**

ITEM VI. LAND USE REVIEW BOARD REPORTS

Nothing at this time.

ITEM VII. ACTIONS REQUIRING PUBLIC HEARINGS

**If you anticipate speaking during a public hearing at tonight's meeting, please print your name and address on the form at the entry table. You must speak from the podium to assure accurate record of testimony. Large groups are asked to designate a spokesperson. If the Mayor announces that the hearing is a quasi-judicial public hearing, all speakers must be administered an oath by the Town Attorney.**

A. ZTA-2-15 Quarterly Update

Public hearing opened at 7:02 pm.

Senior Planner Jason Brown presented zoning text amendments concerning chapters 1.5C, 10.3D, and 11.5D of the Unified Development Ordinance. Mr. Brown recommended that Council close the public hearing and refer ZTA-2-15 to the August 10, 2015 Land Use Review Board meeting.

No one else approached.

**...Motion by Mayor Pro Tem Chalk to close the public hearing at 7:05 p.m. and refer ZTA-2-15 to the August 10, 2015 Land Use Review Board meeting. Motion seconded by Councilor Young and carried unanimously.**

B. Poplar Creek Village UAA Amendment

Public hearing opened at 7:06 p.m.

Senior Planner Jennifer Currin stated that Dogwood Owner, LLC is not ready to proceed due to training a new project manager; therefore, staff recommends a motion to close the public hearing. When Dogwood Owner, LLC is ready to proceed, the Poplar Creek Village UAA will be advertised and placed on the Town Council agenda.

No one else approached.

**...Motion by Councilor Young to close the public hearing at 7:07 p.m. for Poplar Creek Village UAA Amendment. Motion seconded by Councilor Tripp and carried unanimously.**

ITEM VIII. SET PUBLIC HEARINGS  
Nothing at this time.

ITEM IX. TOWN ATTORNEY  
Nothing at this time.

ITEM X. OLD BUSINESS  
Nothing at this time.

ITEM XI. NEW BUSINESS  
Nothing at this time.

ITEM XII. OTHER BUSINESS  
Mayor Killen shared Dr. Argent's invitation to the kickoff event for the first football game Friday night at Knightdale High School.

ITEM XIII. COMMITTEE REPORTS

A. Planning and Engineering  
No report.

B. Finance  
No report.

C. Public Safety  
No report.

D. Nominating  
No report.



E. Liaison Reports  
No report.

ITEM XIV. CLOSED SESSION FOR LEGAL OR PERSONNEL MATTERS

**...Motion by Councilor Tripp to enter closed session at 7:08 p.m.  
Motion seconded by Councilor Young and carried unanimously.**

**...Motion by Councilor Tripp to authorize the Town Manager to enter into the settlement agreement with J.W. Grand regarding the First Avenue Project. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.**

ITEM XV. ADJOURNMENT

**...Motion by Councilor Tripp to adjourn at 7:15 p.m. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.**



Mayor Russell B. Killen

  
Town Clerk Whitney A. Ledford